

## **DISCIPLINE COMMITTEE**

### **Committee Members**

<b>S.No</b>	<b>Name Of The Members</b>	<b>Designation</b>	<b>Position</b>
1.	Dr. S. Sujatha	Professor	Convener
2.	Dr. M. Krishnaveni	Professor	Internal Member
3.	Dr. Ch. Lalitha	Professor	Internal Member
4.	Ms. A. Sai Saranya	Associate Professor	Internal Member
5.	Ms.SK.Salma Sultana	Associate Professor	Internal Member

### **RESPONSIBILITIES**

- ❖ Developing and implementing clear codes of conduct, policies, and procedures that define acceptable behavior and outline disciplinary measures for violations.
- ❖ Observing and reviewing employee or student conduct to ensure adherence to established standards and identifying any instances of non-compliance or misconduct.
- ❖ Conducting impartial investigations into reported incidents of misconduct or breaches of discipline, gathering evidence, and interviewing relevant parties to determine the facts.
- ❖ Applying appropriate disciplinary actions or sanctions based on the severity and nature of the violation. This may include warnings, suspensions, or other corrective measures in accordance with organizational policies.
- ❖ Offering guidance and training to individuals on expected behaviors and the disciplinary process, and supporting those who may need assistance in understanding or improving their conduct.